**Fourth Grade Computer Usage Contract**

­I understand that I will be using the computer and have access to the internet on daily lessons and projects.

Computer Basics

* I agree to follow directions given by my teacher, both orally and written.
* I agree to use the computer only when instructed to do so by my teacher.
* I agree to use the computer as a tool for learning, not as a play station.
* I agree never to download without the teacher’s permission.
* I agree that if a pop-up box appears, I’ll raise my hand and wait for a teacher’s assistance.
* I agree to use only my first name when communicating on the internet.
* I agree that I will not access the Control Panel or Properties program for any reason.
* I agree that I will not change any settings on the computer.

Internet Searches

* I agree to work from websites given to me by my teacher.
* I understand that it is my responsibility to turn off the monitor should something inappropriate appears on my screen and report it to the teacher immediately.

Share workspace

* I agree to cooperate with other students when completing a project or an assignment and to respect classmates’ feelings and opinions.
* I agree to only open my own files, or those files my teacher instructs me to open.
* I agree that when I help another student, I agree to use only my voice and allow him/her to use the keyboard.

Computer Respect

* I agree to use the computer appropriately, so as not to damage any computer.
* I understand that it is my responsibility to report any damage to the computer immediately.
* I understand that I am not to bring equipment from home and attach to the classroom computer.

If at any time I choose not to follow these guidelines, I fully understand that I will not be allowed to use the computer for a period of time as follows:

* 1st offense: 1 day off the computer
* Subsequent offenses: 1 week off the computer and a responsibility plan.
* I understand that multiple offenses can result in longer times off computer, or additional consequences, such as a Student-Parent-Teacher Conference.

I am also aware that I will be responsible for completing any work with paper/pencil, library books, and other resources as appropriate. I have read and reviewed the above contract and agree to its terms, limitations, and consequences.

Student Signature

Parent Signature

Date